

One More Time Marching Band By-laws

voted in March 7, 2008

I. Name

The formal name of this organization shall be the One More Time Marching Band, based in Eugene, Oregon, hereafter referred to in these by-laws as OMT.

II. Purpose and Activities

The OMT is an all-volunteer organization whose purpose is to entertain via musical performances at community and other events.

III. Annual Dues

The annual dues for OMT membership shall be determined by the OMT Board of Directors (hereafter referred to as the Band Council). Any waivers or scholarships will be determined by the Band Council. The billing and collection of dues shall be in a manner prescribed by the Band Council.

IV. Membership

The OMT shall consist of members-at-large and an OMT Band Council.

General Membership - OMT shall be open to all persons who have played and marched with a band instrument in the past, or who play a band instrument and are willing to learn marching techniques, and who agree to abide by the core values and expectations (see attachment) of the OMT. A member must also pay annual dues.

Honorary Membership - The Band Council shall have power to confer honorary membership upon such persons as it shall deem worthy of such honor, and who have rendered outstanding service to the OMT. Honoraries may not serve on the OMT Band Council.

Disciplinary Action - Any disciplinary issues shall first be directed to and handled by the Band Director, who will inform the Band Council. If the Band Director does not resolve the issue to the satisfaction of the Band Council, the issue will be handled by the Band Council, then the General Membership if need be.

Revocation of Membership - Members may be reprimanded or suspended by the Band Council, or expelled by the General Membership for failure to conform to the core values and expectations of the OMT, or for violation of these by-laws. The member will be given an opportunity to be heard, either orally or in writing, by the Band Council at least five days before the effective date of the action.

Reinstatement of Membership - Any individual who has been suspended or expelled for any reason may petition the General Membership for reinstatement. The individual must submit a written request and explanatory statement to the Band Council, which will present the request and statement to the General Membership, along with any other information deemed relevant. Upon approval of a 75% vote of the quorum of the OMT General Membership, the individual's membership may be reinstated.

Member Privacy - No personal information will be shared with other organizations or members, and all e-mail correspondence will be sent "blind" and is limited to OMT business.

V. Band Council

The Band Council shall:

1. Plan and coordinate OMT activities.
2. Select a band director.
3. Coordinate recruitment of members.
4. Communicate with members on pertinent OMT activities.

- 48 5. Meet at least at least two times per year to address OMT needs.
- 49 6. Coordinate the Annual Meeting
- 50 7. Purchase, maintain an inventory, and make arrangements to store OMT-owned music, instruments, and
- 51 other property owned by OMT.
- 52 8. Approve all OMT fundraising activities and performances.
- 53 9. Manage OMT funds.

54
55 Band Council Membership - Membership on the Band Council is open to any active member in good standing. The
56 Band Council shall consist of five members. Band Council members shall be elected to one-year terms at the
57 Annual Meeting.

58
59 The Band Council is comprised of:

60 Secretary - The Secretary shall keep minutes of all OMT meetings, shall be the custodian of the organizational
61 records, shall give all notices as are required by these by-laws, and generally, shall perform all duties incident
62 to the office of Secretary and such other duties as may be required by these by-laws, or which may be assigned
63 time to time by the Band Council.

64
65 Treasurer - The Treasurer shall maintain accurate and timely records of the OMT's income from all sources and
66 its expenses; collect fund-raising moneys and deposit them in the OMT account; be authorized to write checks
67 in the name of the OMT; pay all bills of the OMT from available funds; and make a financial report to the
68 OMT at the Annual Meeting.

69
70 President - The President shall preside over meetings of the OMT Band Council. In the absence of the President,
71 the Band Council members in attendance will decide who shall preside for that meeting.

72
73 Band Director.

74
75 At-large Member - One member of the Band Council shall be an at-large position.

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77 Quorum of the Band Council - A quorum of the Band Council exists when at least three Band Council members are
78 present.

79
80 Decisions of the Band Council - All decisions of the Band Council, unless otherwise stipulated in these by-laws,
81 shall be determined by a simple majority of the Band Council members present, provided that a quorum of the
82 council is present. No proxy votes will be accepted for Band Council decisions.

83
84 Notice of Band Council Meetings - Notice of all Band Council meetings shall be provided to all Band Council
85 Members prior to the meeting, and all Band Council meetings are open to members in good standing.

86
87 Band Council Vacancy - In the event of a mid-term vacancy on the council, the remaining Band Council members
88 shall select a replacement to serve the duration of that term.

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90 Removal of a Band Council Member - Any member of the Band Council may be removed upon a 75% vote of
91 Members at any annual or special meeting of the OMT.

92
93 Committees of the Band - In addition to the Band Council, various committees may be formed to meet the needs
94 and interests of the band. Examples of these committees include, but are not limited to: fundraising, music library
95 management, web site management, member recruitment, and parade decoration. Committees must be approved by
96 the Band Council, and committee members shall be appointed by the Band Council. Committee expenditures of
97 band funds must be approved by the Band Council. Membership on band committees is open to any interested
98 member; Band Council members may serve on band committees but it is not required that a Band Council member
99 serve on any committee.

102 **VI. Band Director**

103 Qualifications - The qualifications of the Band Director shall be established by the Band Council.
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105 Selection - The selection of the Band Director shall be made by the Band Council and requires at least three
106 affirmative votes (not counting the Band Director). Factors to be considered in selecting a Band Director include,
107 but are not limited to: availability for rehearsals and gigs, knowledge of musical direction, and ability to work
108 cooperatively with members of the OMT.
109

110 Dismissal - The Band Director may be removed upon a 75% vote of at least half of the General Membership.

111 **VII. Meetings**

112 Annual Meeting - There shall be an OMT Annual Member Meeting at a time and place fixed by the Band Council.
113 Other meetings may also be held at places and on dates fixed by the Band Council. Notice of the Annual Meeting
114 shall be provided to each member prior to the annual meeting, with a statement of time, place and information as to
115 the subject(s) to be considered. The Annual Meeting shall be for election of the Band Council, receiving of the
116 annual report, and transaction of other business.
117

118 Special Meeting - A Special Meeting of the OMT may be called by the Band Director, the Band Council, or by the
119 General Membership provided at least twenty-five percent (25%) of the Members in good standing request a
120 Special Meeting in writing. This written request from the General Membership shall be given to any Band Council
121 member. Notice of any special meeting shall be provided to each member prior to the meeting, with a statement of
122 time, place and information as to the subject(s) to be considered.
123

124 Voting Eligibility - All Members who have paid dues to the OMT in the 12 months prior to the Annual or Special
125 Meeting shall be considered to be in good standing and entitled to vote at said meeting.
126

127 Quorums - For Membership Meetings of the OMT, the voting membership present and in good standing shall
128 constitute a quorum.
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130 Voting - A vote will constitute a majority of the quorum present. For any disciplinary actions, the vote must be at
131 least 75% of the quorum.
132

133 Proxy Voting - An active member may submit a written proxy authorization letter (available on the OMT Website),
134 designating any other active member to represent them. Proxy or absentee voting is allowed using forms
135 provided on the OMT web site.
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137 Order of Business - The Order of Business at meetings shall be determined by the Presiding OMT President.
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139 Rules of Order - Robert's Rules of Order, latest edition, shall be recognized as the authority governing the meetings
140 of OMT, its Band Council and Committees, in all instances, wherein, its provisions do not conflict with these by-
141 laws.

142 **VIII. Core Values and Expectations**

143 The OMT Core Values and Expectations shall be incorporated herein by reference (see attachment).

144 **IX. Amendments to By-Laws**

145 These by-laws may be adopted, altered, amended, or repealed by an affirmative two-thirds (2/3) vote of the General
146 Membership present and voting at any duly-called meeting of the membership. Suggested changes must be
147 presented in writing to the Band Council to be voted on at the next annual meeting. Such amendments will take
148 effect immediately after being voted in.
149

150 In case of any doubt or ambiguity in the interpretation of a by-law or any provision, the OMT Band Council shall
151 have the right to determine, and its decision shall be final.

152 **X. Fiscal Matters**

153 Fiscal Year - The fiscal year of OMT shall be January 1 through December 31.

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155 Bank Account - All OMT funds shall be held in the name of the “One More Time Marching Band” in a federally
156 insured bank designated by the OMT Band Council.

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158 Disbursement of Funds - The designated signatories on the OMT bank account have the authority to disburse for
159 any amounts under \$350.00. Any disbursements of amounts of \$350.00 and over shall be made only with the
160 explicit approval of the OMT Band Council.

161

162 Not for profit - The activities of the organization shall not be pursued for profit to such an extent as to constitute a
163 business. No part of the earnings of the organization shall be used to benefit any Band Council member or member
164 of the OMT or any other individual, except as reasonable compensation for goods or services required by the
165 organization in pursuing its activities.

166

167 Dissolution - In the event of dissolution of the OMT, any assets remaining shall be distributed in accordance with
168 OMT’s articles of incorporation filed with the Oregon Secretary of State.